Application

Programme	Erasmus+
Action Type	Accredited projects for mobility of learners and staff in vocational education and training
Call	2021
Round	Round 1

Akkreditierung

Welcome to the budget request form for organisations with an Erasmus accreditation!

Field	Vocational Education and Training

To start, please fill in your OID to retrieve the accreditation code.

Organisation ID	
Accreditation Type	
Accreditation Code	
Grant agreement start date	2021-09-01
Grant agreement duration	15
Grant agreement end date	2022-11-30
National Agency of the Applicant Organisation	
Language used to fill in the form	

Protection of Personal Data
Please read our privacy statement to understand how we process and protect your personal data

Participating Organisations

The information about your organisation has been loaded automatically. If needed, you can change this information in the Organisation Registration System: here

Antragstellende Einrichtung

Organisation ID	Legal name	Land

Applicant details

Legal name
Land
Region
Stadt
Website

Sample

Participating Organisations

Erasmus Plan

Ziele

The following is the list of your Erasmus Plan objectives and your estimated yearly activity targets. Please consider these objectives carefully when requesting your activities in the next section. Above all, you should make sure that the activities you request can contribute to achieving your Erasmus Plan objectives - this will be one of the key measures for evaluating your activities once they are finished.

Ziele

Planned activities

The following table shows your estimated yearly targets for number of participants.

These yearly activity targets are not obligatory. You will not be penalised if you request fewer activities than originally planned according to the table below. Working on your Erasmus Plan objectives is more important than reaching a specific number of participants.

Aktivitäten

List of Activities

How does the budget request work?: The figures that you provide here will be used in the scoring of your budget request and will serve as your targets for implementation. If the National Agency is not able to provide budget for all of the requested activities, the targets included in your grant agreement will be adjusted accordingly. At the end of the grant agreement, your results will be evaluated based on the agreed target figures. For this reason, it is very important to make the most realistic request possible, rather than the most ambitious one.

At the same time, flexibility is an important feature of the accreditation system. During implementation, the actual number of participants and duration of activities may vary. The key principle to keep in mind is that you should always be able to explain your choices in relation to your Erasmus Plan objectives

Please choose the types of activities you would like to implement in your project and complete the following table with the number of participants and duration for each type of activities you have chosen. In addition, you can request accompanying persons and preparatory visits where needed.

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Activity type	Anzahl der Teilnehmenden	Total duration (in days)	Average duration (in days)	Number of accompanying persons	Total duration (in days) for accompanying persons	Durchschnittliche Dauer (in Tagen) für Begleitpersonen	Total number of persons taking part in preparatory visits
0	0	0	0	0	0	0	0

Sample

Number of Participants per Activity Type

Please set a target Number of participants in each activity that will fall into one of the categories included in the budget allocation criteria. This information will also be used in the scoring of your budget request. The targets set here will become a part of your grant agreement. For more information about the budget allocation criteria, please consult the Programme Guide and visit the website of your National Agency.

Sample

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Activity type	Anzahl der Teilnehmenden	Number of participants with fewer opportunities	Number of participants in blended mobility activities	Number of participants in international activities	Number of participants using 'green' travel options
	0	0	0	0	0
		0	0	0	0

Sample

Exceptional costs and inclusion support for participants

Sample

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Cost type	Activity type	Estimated number of participants	Beschreibung und Begründung	Estimated cost	Support rate (%)	Eligible amount
Total		0		0		0

Sample

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 10.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative, and attach it here.

File Name	File Size (kB)
Total Size (kB)	0

Other Documents

Please attach any other relevant documents. Please use clear file names.

If you have any additional questions, please contact your National Agency. You can find their contact details here

File Name	File Size (kB)
Total Size (kB)	0

Total Size (kB)
0

Checklist

Before submitting your application form to the National Agency, please make sure that:

☐ It fulfills the eligibility criteria listed in the Programme Guide.

☐ All relevant fields in the application form have been completed.

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: Organisation Registration System (for more details, see the Programme Guide - "Information for applicants").

Sample

History

Version	Submission time	Submitted by	Submission id	Submission status